

Instructor Registration

Registering for mybizlab

Registering for and creating your **mybizlab** course takes only a few minutes.

- o Start your browser and go to www.mybizlab.com
- o Click the **Instructors** button under **Register or Buy Access** area.
- o Click on **I need to Request Access** if you do not yet have an access code.
- o Enter requested information. After reading the license agreement and privacy policy, click **I Accept**.
- o You will receive an e-mail with an access code.
- o Return to www.mybizlab.com, click on Instructors under **Register or Buy Access**, then click **I already have an access code**.
- o Next, enter the **Access Code** that you were e-mailed, and follow the on-screen directions. Enter your school's zip or postal code. This helps create a list of schools in your area for you to choose from in a later registration step. Then, select the country where your school is located.

Tip: If you previously registered for a Pearson Education online product but forgot your login name or password, click the **Forgot your Login Name/Password?** link to retrieve it.

- o Enter your desired login name and password. (You may want to use your email address as your login name.)
- o After you are registered, you will receive an email confirming your login name and password. You will need your **login name and password** every time you access **mybizlab**.
- o Select a **Security Question** and enter the answer to help Customer Technical Support verify your identity in case you ever forget your login name or password.
- o Click the **Next** button (only once!) to submit your registration for processing, which will take just a few moments.

- o A **Confirmation & Summary** page informs you that your registration has been successful and that you now have access to mybizlab.
- o Click the **Log In Now** button.

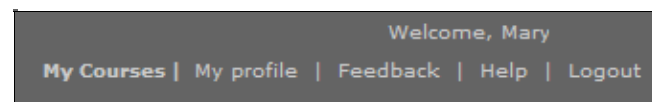
System Requirements and Support

mybizlab supports the following operating systems and Web Browsers:

Operating System	Browser
Windows XP	Internet Explorer 6 & 7
Windows 2000	Internet Explorer 6
Windows Vista	Internet Explorer 7
Mac 10.4	Safari 2.0

Instructor Online Help

All courses include links to an online help system. From any page in the course, click the **Help** link at the top-right corner of the page to view online help.



Customer Technical Support

If you need technical assistance at any time, you can contact our Customer Technical Support team at the <http://247.pearsoned.com> website. From there, you can explore our online knowledge base, chat with a representative, and more.